



Safety Observation

Work location: _____ Date: _____

Fatal and Life-Changing Injury Precursors:

- Unusual and non-routine work
- Non-production activities
- Confined space entry
- Jobs that require lock-out tag-out
- Lifting operations with cranes and hoists
- Driving
- Working at heights
- Work where sources of high energy (electricity for one) are present
- Work completed during construction operations
- Operation of mobile equipment (and interaction with pedestrians)
- Manual materials handling

Employee Personal Protective Equipment

- Head
- Eyes & Face
- Legs & Feet
- Hands & Arms
- Ears
- Trunk
- Respiratory System

Employee Tools/Equipment

- Right for the job
- Properly used
- Good/Safe Condition

Safety Procedures & Training

- Available
- Known
- Understood
- Followed

Environment & Work Area

- Clean
- Orderly
- In Safe Conditions

What Did You Do to Intervene or Correct the Unsafe Act/Conditions?

- No Action Taken
- Intervened with Employee
- Other _____
- Informed Supervisor
- Removed Hazard

Note Positive Observations:

Guidance On How To Conduct Risk Reduction Observations

Respond by talking to the employee about what you observed:

- Don't merely observe an unsafe behavior and fail to say anything. Take action to change the situation for the better.
- Make it private. Take the employee aside – out of earshot of others. Be mindful of volume and tone of voice. 'Loud and angry' just gets in the way when you're trying to teach someone the expectation.
- Explain. Both what you observed; as well as the expected behavior.
- Make it positive. Let the employee know the correct things they did also (PPE use, correct lifting, etc). Tell them that you value them and don't want to see them get injured.
- Ask them for any suggested changes to get their involvement and buy-in (e.g., how can we reduce your injury risk doing this task?)
- Remind them to take 3 Seconds to think consciously about "what could go wrong", not "what has gone wrong in the past"

Observations/Corrective action suggestions	Follow up action:

Observer (please print names): _____

Title: _____